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PROJECT No

**"Europe for citizens: Promotion of Active European Citizenship "
Support for projects initiated by civil society organisations**

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'Europe for Citizens' Programme
Projects under measure 3 'Support for projects initiated by civil society organisations' of
Action 2 'Active civil society in Europe'

**GRANT APPLICATION FORM 2008
for 'EVENT' PROJECTS**

**Projects consisting of conferences; seminars; colloquia; workshops,
debates; hearings; meeting days; study days; creative workshops; training
activities; socio-cultural activities.**

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Application on the basis of the lump sum and flat rate grants

A. INFORMATION ON THE APPLICANT:

1. Details of the applicant

Name of the organization (legal name in full):	Hungarian Cyclists' Club
Abbreviated name (if applicable):	
Acronym (if applicable):	HCC
Legal registration number (if applicable):	Pk. 60137/2002/2,2002.04.08.
Legal status of the applicant	Association
Website address of the applicant organization:	www.kerekparosklub.hu
VAT No (if applicable):	-

2. Project contact person/ Manager¹

Surname/ Forename	Ádám Kobrizsa
Position	manager
Tel. / Fax.	+36-20-669-4987
Email	turizmus@kerekparosklub.hu

3. Official address of the applicant

Street	Pannónia	N°	22.
Post Office Box		Postal code	1136
Town/city	Budapest	Country	Hungary

4. Does the applicant belong to a network ? Is the applicant an umbrella organisation ? Give precision if applicable (max. 10 lines)

The Hungarian Cyclists' Club is an active member of the European Cyclist's Federation (ECF). The Club represents the demands of the Hungarian cyclists in the whole country. We have local groups in Hungarian towns and the districts of Budapest.

Hungarian Cyclist's Club is not an umbrella organization.

5. Brief description (max. 30 lines) of the applicant's activities and experience (in particular in the fields covered by the 'Europe for Citizens' Programme) and general aims

Hungarian Cyclists' Club was founded in 2002. As a member of ECF, HCC has good connections on an international level. Our main activities include the promotion of cycling in all its aspects, like urban cycling as a mean of transport, or cycling tourism. Also we deal with the representation of the demands of the Hungarian Cyclists, by cooperating with local and national governments, authorities, transport companies regarding the planning and implementation of policies, construction of bicycle paths, discounts etc.

We also take part EU fund projects, in the fields of traffic planning, demonstration the everyday cycling and health. (eg. Vector project)

HCC organizes many events, meetings both on local and national level. HCC is one of the organizations, who manage the largest Hungarian Cycling event in Hungary, called Critical Mass on Earth Day (22nd of April) and on International Carfree Day (22nd of September). The highest number of participants at this event was reached last April. Approximately 50.000 cyclers were present only in Budapest.

The main goal of the HCC is to improve conditions of everyday cycling in cities and in rural areas, thus to increase the number of the cyclers all around the country. The HCC's aim is also to become a strong cycling lobby in Hungary and to contribute to the realization of the EU directives in the matter.

HCC has 350 members but this number is increasing exponentially. By the end of 2008 we expect to have 5000 members. We provide services like insurance, legal aid, discounts to our members. At the moment we have 2 full-time and 1 part-time employees and about 15 external experts, mainly working as leaders or

¹ Please provide a curriculum vitae (CV) as evidence of capacity to manage the proposed activity. CV according to the Europass format - see the following website: <http://europass.cedefop.europa.eu/>

members of our thematic groups. Also, we can always count on a large number of volunteers if necessary.

Main achievements:

Forming “cycling regions” with cooperation (Pilis, South Zala)

Participation in Interreg program - bicycle tourism development (Green belt – ecotourism project)

Organization of events promoting cycling (Earth Day, Mobility Week 2006, 2007)

Participation in preparation of Regional Operative Programs, and applications

Cooperation with local governments all over the country, mainly through our local groups.

Participation in Vector project (Visualization of the Exposure of Cyclists to Traffic On the Roads)

“Go to work by bike” campaign

Future plans:

“Year of the energy events, international Danube Day bike tour”

Life Cycle – bike to work campaign

Bike to school campaign, Attitude-forming program – 2nd semester of 2008

6. Grants or contracts obtained from a European institution or European body during the last three years

Community Programme or Budget Heading	Title of Activity or Project	Year of the Award and Contract reference number	Total amount of grant, contract
6th Framework Programme	Vector project	18 th December, 2006 SAS6-CT-2006-044671	314.483 € total (24.240 € regarding HCC)

7. Grant applications submitted to European institutions or European body during the last 12 months

Community Programme or Budget Heading	Title of the Operation	Amount of grant or contract	Current status of the application: approved (A), pending (P), rejected (R)
Programme of Community action in the field of public health (2003-2008)	Life cycle	Conclusion of contract is in progress	P 1.335.181 €

NB : Applicants must immediately inform the EACEA-Unit P7² of any application for funding approved by other Commission departments or other European institutions/bodies after this application. Double financing of a project by the EACEA and other Commission departments or other European institutions/bodies is strictly prohibited.³

B. INFORMATION RELATING TO THE PROJECT AND THE APPLICANT'S PARTNER(S):

1. Title of the project (and acronym if any)

Green Bikes for Peace

2. Timetable of the project

The project starts: 01/08 /2008

The project ends: 01/04/2009

3. Summary of the project and its events in English, French or German (max. 500 words)

The aim of the project is to create an opportunity for young citizens of the European Union to participate and interact in intercultural dialogues using sport and the environment as a common starting point in order to encourage and to promote a stronger sense of European identity and cultural diversity. This aim will be accomplished with the creation of a youth exchange cycling project with youth participating from Italy, Slovenia, Hungary, Slovakia and Austria; four participants from each country. The participants of the Green Bikes for Peace project, while cycling together through the above mentioned countries, will be promoting international collaboration (and therefore the importance of international dialogue) and environmental friendly practices. The participants will have a greater opportunity to

² See the Programme Guide for contact details

³ Article 111, paragraph 1 of Council Regulation (EC, Euratom) No 1605/2002 of 25 June 2002 on the Financial Regulation applicable to the general budget of the European Communities, as amended by Regulation (EC, Euratom) No 1995/2006

discuss and confront similarities and differences between these European countries when they stop for a few days in each capital city to learn about the country's history, culture, provide an environmental service, learn more about what other youth organization in the city are doing for the environment as well as participating in a roundtable to discuss their experience.

The duration of the project will be 8 months, which includes 2 months of preparation, 1 month of actual activities (the 'trip') and 5 months of follow-up activities. The participants of the project will be selected in collaboration with the municipalities of Venice, Ljubljana, Budapest, Bratislava and Vienna. Each municipality will select 4 youth (two girls and two boys) focusing on disadvantaged youth. This will provide opportunities for youth who otherwise would not be exposed to such activities. The youth will be provided with bicycles after selection so they may practice and prepare for long distance riding.

After the youth have been selected, all will meet in Venice (Italy) for a preparation stage, in which the participants will first aid training, bicycle repair and maintenance, participate in workshop on climate change (e.g. watching An Inconvenient Truth, discuss the importance of low-ecological impact activities), and be involved in setting goals and expectations for the project. The youth will also be involved in municipality sponsored activities which they will do similarly in Ljubljana, Budapest, Bratislava and Vienna: 1) they will learn in-depth about the culture and history of the city, country and its people; 2) learn more about the activities local youth are involved in, with particular focus on intercultural dialogue and/or the environment; 3) participate in a roundtable to discuss their experience and their views on the two topics and 4) recruit local youths to provide community service to the city in the form of an environmental clean-up.

Afterwards, the group will start their journey. Depending on the ability of the group, they will travel approximately 50 km per day (\pm 6 hours a day). Stopping at night to sleep in small towns. When they stop in Ljubljana, Budapest, Bratislava and Vienna, the selected youth working with local youth will be involved in activities as described above. The project will end in Vienna with municipality sponsored activities and a post-evaluation of the project.

4. Objectives, Thematic areas and Horizontal features of the programme:

a) Objectives of the 'Europe for Citizens' programme

Your project is relevant to:

bringing together people from across Europe to share and exchange experiences, opinions and values, to learn from history and to build for the future;

fostering action, debate and reflection related to European citizenship and democracy, shared values, common history and culture;

bringing Europe closer to its citizens by promoting Europe's values and achievements, while preserving the memory of its past;

encouraging interaction between citizens and civil society organisations, in particular between citizens from Member States of the EU who joined the EU before and after 1st May 2004.

Explain why (max. 15 lines):

European past consisted of individual countries and identities with strong national borders. A future EU consists of blurred borders and movement of people based on need and opportunities. However, if the youth, who will make up the majority of the mobile people, are not properly trained or exposed to intercultural/ethnic dialogues and situations; it can have disastrous effects. The Green Bikes for Peace project will contribute the improvement of European relationships between countries by bringing together youth from across Europe, in particular, youth from Italy, Slovenia Hungary, Slovakia and Austria to encourage interaction, dialogue and networking opportunities to contribute to a more solid and collaborating European Union. The project provides exposure and opportunity for youth to strengthen relations among themselves in order that they may celebrate and promote their cultural difference thus increasing tolerance and respect for cultures other than their own. In this way, the project will unite youth in constructing an ever closer EU. Through opportunities provided by the project, all youth involved with their increased awareness and ideas on the EU, will stimulate and educate their fellow citizens on the European Union and its communities.

b) Themes covered by your project

Indicate all thematic areas that apply:

The future of the European Union and its basic values

Annual focus 2008: The Reform Treaty

Priority topic: Celebrations of the 9th May – Day of Europe

Active European Citizenship: participation and democracy in Europe

Annual focus 2008: Participation of women in democratic political life

Intercultural Dialogue

Annual focus 2008: European Year 2008: Inter-cultural Dialogue

People well being in Europe: employment, social cohesion and sustainable development

Annual focus 2008: Sport for active citizenship and social inclusion

Impact of EU policies in societies

Priority topic: preparation of the European Year of creativity and innovation 2009

c) Horizontal features of the Europe for Citizens Programme:

Your project will (please tick the appropriate box):

- promote the **European values** (tolerance, mutual understanding, solidarity, etc.)
- contribute to **informal learning** for active **European citizenship**
- promote the **volunteering**
- present **trans-nationality aspects** and have a **local dimension** (reaching citizens in their every day life);
- promote **cultural and linguistic diversity**
- have a **cross-fertilisation effect** (synergies and wider multiplier effect) by involving different kinds of organisations
- give to all **equal access** to the Programme (gender balance, intergenerational solidarity)

Please detail each selected feature:

Promote the European Values

Also building on the 2008 – European Year of Intercultural Dialogue, the Project promotes European values such as tolerance, mutual understanding, solidarity by gathering 20 youth (with specific emphasis on recruiting youth from disadvantaged backgrounds) from different EU countries to promote tolerance and dialogue among young people from different cultures and background. The Project aims to foster mutual understanding and social cohesion among young people in the EU by travelling (use of bicycles) together, promoting intercultural dialogue, environmental sustainability, the value of sports as a cohesive force and volunteerism. In order to promote intercultural dialogue the Project will include roundtables during project activities which will focus on such topics as: what is it and what is its value. The project will also promote intercultural dialogue and other European values through: youth staying with families when possible to increase intercultural exchange; team-building activities to create a more cohesive network of youth; interactive debates to involve more youth to think actively on topics; and common travel and shared positive experiences among young people from different ethnic communities in the EU.

Volunteering:

As part of the Green Bikes for Peace project, the 20 participating youth will recruit local youths to provide a service to their cities, thereby promoting volunteerism. The participating and local youth will provide 3+ hours in each of the cities that the selected youth will spend a prolonged period at: Venice, Ljubljana, Budapest, Bratislava and Vienna.

Trans-nationality aspects and local dimension:

The Green Bikes for Peace project brings together youth from 5 nations: Italy, Slovenia, Hungary, Slovakia and Austria. In each town and village the youth stay over, they will provide informal education to those in the city or village about the reasons they have undertaken the project including the need to increase the awareness of and to promote the “closeness” of the EU communities and of other cultures. In addition, for each country (when possible) the youth will be hosted by families who will open their homes and life to the youth, providing them with an opportunity to increase interaction at the local level as well as a better understanding of local life. Since the education of the local communities will be informal, the goal will be to reach the local communities and explain how the activities the youth have undertaken has impact in their every day life. Moreover, the partners of the project are also from different nations (Italy and Hungary) and can be shown as proof and an example of how people from different countries in the EU can work together on a common goal.

Cultural and linguistic diversity:

The Green Bikes for Peace project promotes cultural and linguistic diversity. This can be seen from the inclusion of youth from 5 different countries who will confront their similarities and differences through participation in different platforms and activities. The aim will be to promote the strength of diversity in the EU and how this diversity can contribute to a more solid EU. In addition to the intercultural dialogues that will take place, the youth will be exposed to each participating countries history and

culture so they will have a better understanding, appreciation for and respect for other cultures not their own.

Cross-fertilisation effect

Public-private partnerships will be facilitated to support the implementation of the Project. The initiative will in fact be coordinated by Glocal Forum Italy, who will also disseminate project results among its broad network of cities, international institutions and organisations and private sector companies. Ciclonauti and Hungarian Cycling Group will help mobilize the necessary resources and will make available their technical expertise in the sports and environmental awareness area. The Municipalities of Vienna, Ljubljana, Budapest, Bratislava and Vienna will be actively involved in Project preparation and implementation. Furthermore, a number of private sector companies, together with media companies such as MTV Italy are expected to get involved in the project. The involvement of such a number of organisations will ensure a cross fertilisation effect.

5. Detailed description of your project and its events (max. 4 pages)

a) Objectives and Expected results in relation with the thematic area's under B.4,

The two objectives of the Green Bikes for Peace project in relation to the Europe for Citizens Programme is to: 1) provide platform, activities and opportunities for youth to participate in intercultural dialogue and 2) use sport and environmental sustainability activities for social inclusion and activism.

Expected results:

- 1000+ 8-page publication produced and distributed on project themes;
- 1000+ DVDs produces and distributed on project themes;
- website with an .eu domain;
- 200+ Youth involved in roundtable discussions on culture and social inclusion;
- 200+ Youth involved in community clean-up;
- Venice, Ljubljana, Budapest, Bratislava, Vienna municipalities provided support to the project;
- 24 Participants cycled total of 800+km;
- Increased awareness of youth lead initiatives for intercultural dialogue and/or environment in five cities: Venice, Ljubljana, Budapest, Bratislava and Vienna;
- Increased opportunities for disadvantaged, particularly economically and ethnically, youth;
- Increased awareness on the importance of European intercultural exchange among participants and local communities;
- Increased awareness on environmental sustainability and the solutions at the individual level among participants and local communities;
- Increased awareness of Italian, Slovenian, Hungarian, Slovakian and Austrian cultures among participants and local communities;
- Increased interest in environmental friendly activities (such as cycling) among the participants;
- Development of new friendships and relationships among participants; and
- Increased wellbeing (e.g. physical health) of participants.

b) Methodology

1. Planned activities⁴+ timetable of activities (preparation, implementation, follow-up):

⁴ Specify, if applicable, the tasks relating to the project which the applicant is planning to subcontract to another organization/company/association

Preparation (2 months)

Preparation (2 months)

Activities

Time/Date

Who is involved

Meet to discuss logistics of project

1st week in June

HCC, CN, GF

Contact Municipalities

1st week in June

GF

Create and finalize cycling itinerary

1st 3 weeks in June

HCC and CN

Work with municipalities to select Youth

third week in June

GF

Identification of youth organizations in the city

fourth week in June

GF

Finalize places for youth to stay during project

fourth week in June

HCC, CN, GF

Procure bikes and give to youth

1st week in July

HCC and CN

Inform local media of upcoming events

1st week on July

GF

Find organization to do workshop on climate change/environment

last week in July

GF, CN

Define venue, time for activities to while youth are in the city

1st 3 weeks in July

GF

Implementation (1 months)

Activities

Time/Date

Who is involved

Venice: Welcome youth and do pre-evaluation

4-Aug-08

HCC, CN, GF

c) Impact and expected results of the project

1. Target group(s),

Estimated number of individuals and organizations involved in the project

- Number of individuals participating in the events: minimum: Cycling: 24 (20 youth and 4 guides/leaders); City (Venice, Lubljana, Budapest, Bratislava and Vienna); Five city activities: minimum- 200, Maximum - unknown. For activities 1 and 2 maximum number of youth involved in these cities will be determined later with a minimum of 28 participants.
- Number of organizations involved in the project: 3: The Glocal Forum (IT), Ciclonauti (IT), and HCC (HU); Five municipalities: Venice, Ljubljana, Budapest, Bratislava and Vienna
- Number of additional people reached by the project (by publications, newsletters, etc.): 2000+: (will create a DVD and 8-page publication and a website to highlight activities and achievements). The media items will be given to all municipalities, and private sector companies involved. In addition, the project will be publicized on the local media, and the partners' websites. Furthermore, youth who participated will pass out the items at 20 high schools and 5 colleges they visit to discuss the project and their achievements. The youth will also create 5 local community events to publicize the main themes and results of the project.
- Further comments: Preliminary discussions are underway with MTV Italy who is interested in the concept and may be interested in doing a story on the project. In addition, since the project works with local municipality, there is even a higher degree of visibility possible which means a greater number of people reached and affected by the project. There is also an intention to ask some famous people from the concerned countries to participate either in the roundtable discussions or 1-2 days of cycling with the group. Also, the event is held parallel with Tour the France, thus there could be some connection which enables even larger publicity.

2. Qualitative impact of the project:

At the end of the Green Bikes for Peace project, youth from Italy, Slovenia Hungary, Slovakia and Austria will have had platforms, activities and opportunities for intercultural dialogue and networking. The project will have provided the youth with exposure and opportunity to strengthen relations among themselves in order that they may celebrate and promote their cultural difference thus increasing tolerance and respect for cultures other than their own. In this way, the project will unite youth in constructing an ever closer EU. In order to measure this impact the project on each youth, the project will compare pre and post project evaluations and general attitudes in the form of videoed interviews. In addition, 4 months after the actual cycling events, the youth will submit evaluation of their network and activities relating to the project.

3. How will be the potential multipliers within civil society involved in the work programme?

Since the project involves local municipality and local youth organizations, there is a great probability that greater input of the project work and greater impact of the project. The project also has the opportunity to involve private companies and corporations.

4. How will the project's final products be used?

The projects final products would include 20 motivated and experienced youth, a DVD, an 8-page publication, website and a myriad of partnerships (including local municipalities). These final products will be used in events organized by the youth who participated in the project to promote intercultural dialogue, the use of sports (cycling in this case) for social inclusions and role of transnational cooperation for a more unified and stronger EU. These events will be planned to educate other youth in high schools, universities, and youth organizations and other civil society members. The products will also be used to garner support for a possible follow-up project.

5. How you will evaluate the project's results

Objectives of the Evaluation

- Appreciation of the project by the participants
- Quantity and quality of the relations developed
- Impact on the participants and on the broader community

Methodology of the Evaluation

- Questionnaire to be distributed among the participants to evaluate the project results
- Discussion in plenary about project results
- Number of individuals participating in the project
- Number of organizations involved in the project
- Number of additional people reached by the project (by publications, newsletters, etc.)
- Number of communications exchanged through mailing list and Facebook
- Number of events organised as a follow up of the project
- Number of people involved in follow up meetings

d) Visibility of the Project, Valorisation and Dissemination of Results

1. Which communication tools will be used to reach the target group?

- Posting information on GF, Development Gateway and Glocal Youth Parliament, and Ciconauti and the project's own website
- Local Media will broadcast project activities to be aired on the local news network.
- Brochure on project in very beginning to be handed out during stops
- DVD created to document the project
- 8-page project publication
- Continuous contact with the participants will be kept through an e-mailing list A Facebook Project page will be created for the Project group.
- Skype and conference call sessions when needed to coordinate on follow up activities
- Local events and conferences

2. How you will disseminate the project's results to the European citizens, decision making bodies and local representatives?

- A detailed Executive Summary of the Project will be prepared and circulated to all Project partners and GF contacts, including international institutions representatives and mayors, ;
- A film documentary will also be sent to the Mayors of the cities where the meetings have taken place, and personal meetings will be organized with the relevant municipalities;
- Events will be organized by the youth in their communities, such as high schools, colleges, and local meetings, where they will show the film documentary made out of the Project, in order to make an impact also in the broader community in their countries;
- Project results will be described and reported as best practice for promoting intercultural dialogue in future networking events and PR material of the GF and all Project partners;
- Thanks to MTV Italy, a broad public of young European citizens will be reached.
- Posting information on roject's own website, partners' websites
- Via quarterly "Think Glocal" newsletter, which is forwarded to more than 130 Mayors and Deputy-Mayors of the Glocal Forum network, 130 chairmans, managers and CEOs of private sector companies, almost 100 World Bank and United Nations agencies contacts, as well as 80 NGOs, universities and public sector contacts;

3. What will be the media coverage in the implementation of the project?

- Visibility of the European Commission name and logo on all PR Project material that will be distributed during the implementation, also on GF future Conferences
- Visibility on the back page of the quarterly "Think Glocal" newsletter.;
- Logo on Glocal Forum website at www.glocalforum.org, permanent visibility in the Project Page. The Glocal Forum website is viewed daily by 7,000 users and 34,000 monthly;
- Following our discussions with, MTV Italy shall record a video that will be showcased in the framework of a series of projects under the theme of 2008-Year of Intercultural Dialogue;
- Visibility of the name and logo on the Development Gateway portal founded by former World Bank President Mr. James Wolfensohn, at "Glocalization" and "Youth" These portals have over 20,000 registered users;

- Visibility will be explored on European media such as: La Repubblica, Metro Italy, on the video-weblog Europocket.tv, sponsored by the European Union, and others.
- Visibility during the events that the youth will organize in their communities to show the documentary; and the Project will be associated to the municipalities of the capitals. In fact, Project activities will be coordinated with the relevant Municipalities, therefore providing further promotional added value to the Project at the political level and making a stronger impact on local communities.

4. How will the European citizens benefit from the outcome of the project?

- Through the Projects, European citizens will get an opportunity to be inspired towards openness to diversity, intercultural dialogue and friendship, and hopefully will be encouraged to get personally involved in further projects and promote such topics in their own communities;
- Youth’s voices will be heard at the political level by meeting with city officials and promoting the themes of the project at the decision-making level;
- Awareness will be raised in the European local communities of the participants about the themes of the Project through Project through advertising on local media;
- Awareness will be raised in the European local communities of the participants about the themes of the Project through organization of follow up events where the documentary will be showed;
- The film documentary will allow to disseminate the Project outcomes as a best practice on future networking events not yet planned and make an impact also in a long term perspective; and
- MTV Italy shall record a video about the project that will be showcased in the framework of a series of project under the umbrella of 2008-Year of Intercultural Dialogue; this would allow to reach a much broader youth public thanks to MTV Italy broadcasting.

e) Key words⁵ of the project (max. 10 words)

intercultural dialogue, Slovakia, Italy, Hungary, Austria, Slovenia, sport, environment, youth, cycling.....

6. For each event, please attach a detailed draft agenda

We are aware of the fact that from the whole project cycle only the event itself and the post evaluation fall within the obligatory timeframe of the grant. We would like to keep with this timing for the following reasons:

As the estimated time of preparation is 2 months, if it started in August, the event itself could not be held earlier than October. As the core of the project is one month of cycling, starting in October is not so fortunate regarding the climate of the region and also the schedule of the potential participants (if university students, then by taking part in the program they are basically obligated to miss 1 month of the semester). Also, as one of the main aspects of the project is promoting intercultural dialogue (the topic of 2008 in the EU), thus the best is to hold this year. Furthermore Tour the France starts on the 27th of July this year, thus the 2 events could be parallel, raising the publicity with having some connections. In addition, the grant won’t cover 100% of all the expenses in connection with the event, thus we figured that the preparation phase could be financed by the partner organizations and/or sponsors resulting that this part doesn’t necessarily fall under the time constraints of the grant.

⁵ e.g.: 'constitution' ; 'freedom'; 'women'; 'communication'; 'dialogue'; etc.

Obviously if this kind of time planning is not approved, the whole event can be postponed till next June, as scholar semester ends before that in most countries and also the weather conditions of the region shall be appropriate by that time. Thus even the preparation will fall within the time constraints of the grant. Though this way less time remains for the evaluation phase, but it is still feasible. In addition, the connection with Tour de France would remain an untapped opportunity.

6. Detailed draft agenda

Date	Location	Time	Event	Agenda
4/8/08	Venice	AM	Arrival of Participants from their respected countries	<ul style="list-style-type: none"> – Pick up from Airport – Take to hostel/hotel – Give schedule of events for next few days – Video tape interviews of participants on the initial feelings on intercultural dialogue and their views on Italy, Slovakia, Hungary, Slovenia and Austria cultures; environment; and youth.
		PM	Workshop on teambuilding	<ul style="list-style-type: none"> – Introduction of everyone – 2 teambuilding exercises and activities
		PM	Workshop on personal goal setting and expectations	<ul style="list-style-type: none"> – Give goals and objectives of Green Bikes for Peace Project – Explain why youth were chosen to participate in the project and each individual – Participatory discussion on goals and objectives of project (e.g. are they feasible, why is it important?) – Participatory discussion on the importance of setting realistic goals and expectations – Participating youth to set personal goals and expectations for the next month of activities and the project in general (short-term and long-term goals) – Video participants and have them state what they short and long term goals are the project
5/8/08		AM	Workshop on bicycle repair, maintenance and on safe riding	<ul style="list-style-type: none"> – Familiarize youth on bicycle parts and how to adjust necessary parts (e.g. seats) – Train on safe riding (e.g. wearing safety gear properly, how to safely look over shoulder before turning, passing, how to use hand signals, breaks) – Train on bicycle repair (e.g. how to change a flat) – Train on bicycle maintenance (e.g. parts to keep clean, checking breaks, tires after every ride)
		PM	Workshop on First-Aid	<ul style="list-style-type: none"> – Train youth on safe exercises and stretches to do before and after each ride – Train youth on what to do in case of a minor injury (e.g. scraps and cuts, bruises) – Train youth on what to do in case of major injury (e.g. broken bones, head injury)
6/8/08		AM	Workshop on Climate Change and Environment	<ul style="list-style-type: none"> – Introduce youth to basic concept of climate change and causes – Watch “An Inconvenient Truth” and other environmental documentary
		PM	Workshop on Climate Change and Environment	<ul style="list-style-type: none"> – Participatory discussion on the climate change, exchange of thoughts and ideas – Participatory discussion on current efforts by international and national level to decrease climate change on the international – Examples given to decrease climate change on the individual level – Seminar on other environmental issues and importance of low ecological impact activities

				<ul style="list-style-type: none"> – Set individual goals for next 7 months to contribute to decreasing climate change
7/8/08		AM	Visit and meet local youth organizations focusing on intercultural dialogue and/ or environment	<ul style="list-style-type: none"> – Identify 5 top organizations to visit and meet – Visit and Meet 5 youth organizations – Recruit youth to participate in roundtable and environmental clean-up activities
		PM	Roundtable on intercultural dialogue and environment	<ul style="list-style-type: none"> – Welcome all participants – Introduction of participating youth and the projects they are involved in – Green Bikes for Peace participants will their background, stories and thoughts on the project activities thus far – Participatory discussion and debate on intercultural dialogue (e.g. what is Culture? What is Dialogue? What is Inter-cultural Dialogue, what is European identity, their meaning and value; how does prejudices and stereotypes begin, why do they exist, are they all harmful? participants will be invited to share their personal experiences, perspectives and opinions) – Participatory discussion and debate on climate change (e.g. what is it and is it important, what are people doing to contribute to decreasing it) – Participatory discussion and debate on why it is important for youth to be involved
8/8/08		AM	Provide a community Service	<ul style="list-style-type: none"> – Meet up with recruited youth and city official – Provide 3-4 hours of community clean-up
		PM	On-site workshop on Italy's (general) and Venice's (particularly) history and culture	<ul style="list-style-type: none"> – Seminar on history and culture – Group walk/ride through Venice guided by the Italian participants – Participate in traditional Italian dinner – Participate in local youth cultural activity
14/8/08	Lubljana	AM	Visit and meet local youth organizations focusing on intercultural dialogue and/ or environment	<ul style="list-style-type: none"> – Identify 5 top organizations to visit and meet – Visit and Meet 5 youth organizations – Recruit youth to participate in roundtable and environmental clean-up activities
		PM	Roundtable on intercultural dialogue and environment	<ul style="list-style-type: none"> – Welcome all participants – Introduction of participating youth and the projects they are involved in – Green Bikes for Peace participants will their background, stories and thoughts on the project activities thus far – Participatory discussion and debate on intercultural dialogue (e.g. what is Culture? What is Dialogue? What is Inter-cultural Dialogue, what is European identity, their meaning and value; how does prejudices and stereotypes begin, why do they exist, are they all harmful? participants will be invited to share their personal experiences, perspectives and opinions) – Participatory discussion and debate on climate change (e.g. what is it and is it important, what are people doing to contribute to decreasing it)

				<ul style="list-style-type: none"> – Participatory discussion and debate on why it is important for youth to be involved
15/8/08		AM	Provide a community Service	<ul style="list-style-type: none"> – Meet up with recruited youth and city official – Provide 3-4 hours of community clean-up
		PM	On-site workshop on Slovenia's (general) and Lubljana (particularly) history and culture	<ul style="list-style-type: none"> – Seminar on history and culture – Group walk/ride through Lubljana guided by the Slovenian participants – Participate in traditional Slovenian dinner – Participate in local youth cultural activity
25/8/05	Budapest	AM	Visit and meet local youth organizations focusing on intercultural dialogue and/ or environment	<ul style="list-style-type: none"> – Identify 5 top organizations to visit and meet – Visit and Meet 5 youth organizations – Recruit youth to participate in roundtable and environmental clean-up activities
		PM	Roundtable on intercultural dialogue and environment	<ul style="list-style-type: none"> – Welcome all participants – Introduction of participating youth and the projects they are involved in – Green Bikes for Peace participants will their background, stories and thoughts on the project activities thus far – Participatory discussion and debate on intercultural dialogue (e.g. what is Culture? What is Dialogue? What is Inter-cultural Dialogue, what is European identity, their meaning and value; how does prejudices and stereotypes begin, why do they exist, are they all harmful? participants will be invited to share their personal experiences, perspectives and opinions) – Participatory discussion and debate on climate change (e.g. what is it and is it important, what are people doing to contribute to decreasing it) – Participatory discussion and debate on why it is important for youth to be involved
26/8/08		AM	Provide a community Service	<ul style="list-style-type: none"> – Meet up with recruited youth and city official – Provide 3-4 hours of community clean-up
		PM	On-site workshop on Hungary's (general) and Budapest's (particularly) history and culture	<ul style="list-style-type: none"> – Seminar on history and culture – Group walk/ride through Budapest guided by the Hungarian participants – Participate in traditional Hungarian dinner – Participate in local youth cultural activity
28/8/08	Bratislava	AM	Visit and meet local youth organizations focusing on intercultural dialogue and/ or environment	<ul style="list-style-type: none"> – Identify 5 top organizations to visit and meet – Visit and Meet 5 youth organizations – Recruit youth to participate in roundtable and environmental clean-up activities
		PM	Roundtable on intercultural dialogue and environment	<ul style="list-style-type: none"> – Welcome all participants – Introduction of participating youth and the projects they are involved in – Green Bikes for Peace participants will their background, stories and thoughts on the project activities thus far

				<ul style="list-style-type: none"> - Participatory discussion and debate on intercultural dialogue (e.g. what is Culture? What is Dialogue? What is Inter-cultural Dialogue, what is European identity, their meaning and value; how does prejudices and stereotypes begin, why do they exist, are they all harmful? participants will be invited to share their personal experiences, perspectives and opinions) - Participatory discussion and debate on climate change (e.g. what is it and is it important, what are people doing to contribute to decreasing it) - Participatory discussion and debate on why it is important for youth to be involved
29/8/08		AM	Provide a community Service	<ul style="list-style-type: none"> - Meet up with recruited youth and city official - Provide 3-4 hours of community clean-up
		PM	On-site workshop on Slovenia's (general) and Bratislava (particularly) history and culture	<ul style="list-style-type: none"> - Seminar on history and culture - Group walk/ride through Bratislava guided by the Slovenian participants - Participate in traditional Slovenian dinner - Participate in local youth cultural activity
31/8/08	Vienna	AM	Visit and meet local youth organizations focusing on intercultural dialogue and/or environment	<ul style="list-style-type: none"> - Identify 5 top organizations to visit and meet - Visit and Meet 5 youth organizations - Recruit youth to participate in roundtable and environmental clean-up activities
		PM	Roundtable on intercultural dialogue and environment	<ul style="list-style-type: none"> - Welcome all participants - Introduction of participating youth and the projects they are involved in - Green Bikes for Peace participants will their background, stories and thoughts on the project activities thus far - Participatory discussion and debate on intercultural dialogue (e.g. what is Culture? What is Dialogue? What is Inter-cultural Dialogue, what is European identity, their meaning and value; how does prejudices and stereotypes begin, why do they exist, are they all harmful? participants will be invited to share their personal experiences, perspectives and opinions) - Participatory discussion and debate on climate change (e.g. what is it and is it important, what are people doing to contribute to decreasing it) - Participatory discussion and debate on why it is important for youth to be involved
1/9/08		AM	Provide a community Service	<ul style="list-style-type: none"> - Meet up with recruited youth and city official - Provide 3-4 hours of community clean-up
		PM	On-site workshop on Austria's (general) and Vienna's (particularly) history and culture	<ul style="list-style-type: none"> - Seminar on history and culture - Group walk/ride through Vienna guided by the Austrian participants - Participate in traditional Austrian dinner - Participate in local youth cultural activity
2/9/08		AM	Workshop on post	<ul style="list-style-type: none"> - Individual written overall evaluation of project thus far

			evaluation	<ul style="list-style-type: none"> - Revisit original goals and expectations for the month long activity - Discussions on whether individuals met or did not meet their goals and expectations, what they have learned from the project, sharing of favourite memories and stories, how their views and outlook on cultures of Italy, Slovakia, Hungary, Slovenia and Austria; environment; and roles of youth have changed or not changed, and overall evaluation of the project thus far. - Building on these ideas, the groups of youth in each country will draft paper panels to concretely outline the next steps to organize small follow-up events in their communities for the next 4 months - Set group and individual goals for the next 4 months - Exchange of contact information - Say good-bye
		PM		<ul style="list-style-type: none"> - Video exit interviews - Participants depart for their respective countries

7. Anticipated DIRECT results of the project for which a grant is requested

Date	Events to be carried out and communication tools to be produced	Content (brief details)	Expected results	Quantity (number of days, participants, copies, etc.)	Target group(s)	Languages to be used (translation/interpretation)
4/8/08	<p>Venice: Workshop on teambuilding, goal and expectation setting, and pre-evaluation.</p> <p>Video interviews of participants Letters with project brochure sent to local media</p>	Once all youth participant have arrived, they will participate in a workshop dedicated to teambuilding activities and setting of goals and expectations for the project.	20 Completed pre-evaluation, setting of goals and expectations	1 day, 20 participants	youth	English, Italian, Slovenia, Hungarian, Slovakian, Austrian
5/8/08	<p>Venice: Workshop on bike repair, safety and maintenance. Workshop on first-aid training.</p>	Because the youth will be riding bicycles for the next 30 days, this day is dedicated to training youth on bike maintenance, repair and safety. The youth	20 youth will have been trained in basic bicycle maintenance, safety and repair. 20 youth will also have	1 day, 20 participants	youth	English, Italian, Slovenia, Hungarian, Slovakian, Austrian

	Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication	will also be given basic training on first-aid in those rare cases when accidents happen during the cycling activities.	been trained in basic first-aid.			
6/8/08	Venice: Workshop on Climate Change and Environment Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites	The youth will be trained on the importance of low ecological impact activities, such as their cycling project as well as watching such important documentary as “An Inconvenient Truth”, an expert in this area will lead discussions and the workshop.	Youth will have a better understanding of the effects of climate change and what they as individuals can do to decrease the impact.	1 day, 20 participants	youth	English, Italian, Slovenia, Hungarian, Slovakian, Austrian
7/8/08	Venice: Meet local youth organizations; participate in Roundtable to discuss intercultural dialogue and the environment. Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites	The 20 selected youth will be exposed to a myriad of youth organizations that focus on intercultural dialogue and/or environment with support from the Venice's Municipality. From these organizations, the selected youth will recruit other youth to join them in a roundtable discussion on these issues. The youth will also expose the nature of the project and its goals and objectives.	Increased awareness among participants and community of youth organizations in Venice. Increased awareness in local community of Green Bikes for Peace project goals and objectives.	1 day, 50 youth (minimum)	Youth, organizations, local municipality, community members, private companies and corporations	English, Italian, Slovenia, Hungarian, Slovakian, Austrian
8/8/08	Venice: On-site workshop on Italy's (general) and Venice's (particularly) history and culture; Provide a community service in the form of an environmental clean-up. Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites	The selected youth will participate in a programme selected by the Venice Municipality on its culture and history (as well as Italy's). In addition, the selected youth with other youth they have recruited will provide a service to the city in the form of an environmental clean-up.	Increased understanding among youth participants on Italy's (general) and Venice's (particularly) culture and history. 30+ youth will have provided a community service to Venice.	1 day, 50 youth (minimum)	Youth, organizations, local municipality, community members, private companies and corporations	English, Italian, Slovenia, Hungarian, Slovakian, Austrian

14/8/08	<p>Lubljana: Meet local youth organizations; Participate in Roundtable to discuss intercultural dialogue and the environment.</p> <p>Letters with project brochure sent to local media Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>The 20 selected youth will be exposed to a myriad of youth organizations that focus on intercultural dialogue and/or environment with support from the Lubljana Municipality. From these organizations, the selected youth will recruit other youth to join them in a roundtable discussion on these issues. The youth will also expose the nature of the project and its goals and objectives.</p>	<p>Increased awareness among participants and community of youth organizations in Lubljana. Increased awareness in local community of Green Bikes for Peace project goals and objectives.</p>	1 day, 50 youth (minimum)	<p>Youth, organizations, local municipality, community members, private companies and corporations</p>	<p>English, Italian, Slovenia, Hungarian, Slovakian, Austrian</p>
15/08/08	<p>Lubljana: On-site workshop on Slovenia's (general) and Lubljana (particularly) history and culture. Provide a community service in the form of an environmental clean-up.</p> <p>Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>The selected youth will participate in a programme selected by the Lubljana Municipality on its culture and history (as well as Italy's). In addition, the selected youth with other youth they have recruited will provide a service to the city in the form of an environmental clean-up.</p>	<p>Increased understanding among youth participants on Slovenia's (general) and Lubljana (particularly) culture and history. 30+ youth will have provided a community service to Venice.</p>	1 day, 50 youth (minimum)	<p>Youth, organizations, local municipality, community members, private companies and corporations</p>	<p>English, Italian, Slovenia, Hungarian, Slovakian, Austrian</p>
25/8/08	<p>Budapest: Meet local youth organizations; Participate in Roundtable to discuss intercultural dialogue and the environment.</p> <p>Letters with project brochure sent to local media Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>The 20 selected youth will be exposed to a myriad of youth organizations that focus on intercultural dialogue and/or environment with support from the Budapest Municipality. From these organizations, the selected youth will recruit other youth to join them in a roundtable discussion on these issues. The youth will also expose the nature of the project and its goals and objectives.</p>	<p>Increased awareness among participants and community of youth organizations in Budapest. Increased awareness in local community of Green Bikes for Peace project goals and objectives.</p>	1 day, 50 youth (minimum)	<p>Youth, organizations, local municipality, community members, private companies and corporations</p>	<p>English, Italian, Slovenia, Hungarian, Slovakian, Austrian</p>
26/8/08	<p>Budapest: On-site workshop</p>	<p>The selected youth will</p>	<p>Increased</p>	1 day, 50 youth	<p>Youth,</p>	<p>English, Italian,</p>

	<p>on Hungary's (general) and Budapest's (particularly) history and culture. Provide a community service in the form of an environmental clean-up.</p> <p>Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>participate in a programme selected by the Budapest Municipality on its culture and history (as well as Italy's). In addition, the selected youth with other youth they have recruited will provide a service to the city in the form of an environmental clean-up.</p>	<p>understanding among youth participants on Hungary's (general) and Budapest's (particularly) culture and history. 30+ youth will have provided a community service to Venice.</p>	(minimum)	<p>organizations, local municipality, community members, private companies and corporations</p>	<p>Slovenia, Hungarian, Slovakian, Austrian</p>
28/8/08	<p>Bratislava: Meet local youth organizations; participate in Roundtable to discuss intercultural dialogue and the environment.</p> <p>Letters with project brochure sent to local media Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>The 20 selected youth will be exposed to a myriad of youth organizations that focus on intercultural dialogue and/or environment with support from the Bratislava's Municipality. From these organizations, the selected youth will recruit other youth to join them in a roundtable discussion on these issues. The youth will also expose the nature of the project and its goals and objectives.</p>	<p>Increased awareness among participants and community of youth organizations in Bratislava. Increased awareness in local community of Green Bikes for Peace project goals and objectives.</p>	1 day, 50 youth (minimum)	<p>Youth, organizations, local municipality, community members, private companies and corporations</p>	<p>English, Italian, Slovenia, Hungarian, Slovakian, Austrian</p>
29/8/08	<p>Bratislava: On-site workshop on Slovakia's (general) and Bratislava's (particularly) history and culture; Provide a community service in the form of an environmental clean-up. Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>The selected youth will participate in a programme selected by the Bratislava Municipality on its culture and history (as well as Italy's). In addition, the selected youth with other youth they have recruited will provide a service to the city in the form of an environmental clean-up.</p>	<p>Increased understanding among youth participants on Slovakia's (general) and Bratislava's (particularly) culture and history. 30+ youth will have provided a community service to Venice.</p>	1 day, 50 youth (minimum)	<p>Youth, organizations, local municipality, community members, private companies and corporations</p>	<p>English, Italian, Slovenia, Hungarian, Slovakian, Austrian</p>
31/8/08	<p>Vienna: Meet local youth organizations; participate in</p>	<p>The 20 selected youth will be exposed to a myriad of youth</p>	<p>Increased awareness among participants</p>	1 day, 50 youth (minimum)	<p>Youth, organizations,</p>	<p>English, Italian, Slovenia,</p>

	<p>Roundtable to discuss intercultural dialogue and the environment.</p> <p>Letters with project brochure sent to local media Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>organizations that focus on intercultural dialogue and/or environment with support from the Vienna's Municipality. From these organizations, the selected youth will recruit other youth to join them in a roundtable discussion on these issues. The youth will also expose the nature of the project and its goals and objectives.</p>	<p>and community of youth organizations in Vienna. Increased awareness in local community of Green Bikes for Peace project goals and objectives.</p>		<p>local municipality, community members, private companies and corporations</p>	<p>Hungarian, Slovakian, Austrian</p>
1/9/08	<p>Vienna: On-site workshop on Austria's (general) and Vienna's (particularly) history and culture; Provide a community service in the form of an environmental clean-up.</p> <p>Video parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>The selected youth will participate in a programme selected by the Vienna Municipality on its culture and history (as well as Italy's). In addition, the selected youth with other youth they have recruited will provide a service to the city in the form of an environmental clean-up.</p>	<p>Increased understanding among youth participants on Austria's (general) and Vienna's (particularly) culture and history. 30+ youth will have provided a community service to Venice.</p>	<p>1 day, 50 youth (minimum)</p>	<p>Youth, organizations, local municipality, community members, private companies and corporations</p>	<p>English, Italian, Slovenia, Hungarian, Slovakian, Austrian</p>
2/9/08	<p>Vienna: Workshop on post evaluation and goal setting for the next 4 months.</p> <p>Video exit interviews parts to be used for the DVD production Pictures to be taken to be used in production of 8-page project publication and websites</p>	<p>After completion of the project, the last day will be utilized to create workshop for evaluation of the project thus far and reviewing of the youth's goals and expectations on the first day in Venice. The youth will also set goals for activities and events to increase awareness of the project in their local communities.</p>	<p>20 Completed project evaluation, and goals for the next 4 months</p>	<p>1 day, 20 participants</p>	<p>youth</p>	<p>English, Italian, Slovenia, Hungarian, Slovakian, Austrian</p>

(Please add further A4 pages if needed)

8. Details of proposed partner(s)

In each case, please provide a brief description (maximum 5 lines) of the organisation's activities & general aims and its role (max. 5 lines) within the project (please explain to which extent the partner organisation will be involved in different phases of the project - preparation, event, evaluation, follow-up -).

Reminder:

Only applications based on partnerships at a transnational level will be eligible. It means a partnership associating the applicant with at least 1 partner from a different eligible country. (There are therefore at least organizations from two different eligible countries involved in the project). Moreover, 1organisation at least has to be established in a member State of the EU.

1.

Name of organisation (in full, in the national language): **Fondazione Glocal Forum Italy onlus**

Abbreviated name (if applicable): **Glocal Forum Italy**

Registered address (in full): **Via Zanardelli 34, 00186, Rome, Italy**

Legal registration number (if applicable):

Legal status: **Foundation**

Website address: **www.glocalforum.org**

VAT number (if applicable): **97495300580**

Activities and experience (in particular in the fields covered by the call for proposals) & general aims (max. 5 lines):

The newly established Glocal Forum Italy builds on the experience of The Glocal Forum, established in 2001 and working since then to promote intercultural dialogue, development and peace with a city-to-city approach. The Glocal Forum facilitates intercultural initiatives involving municipalities, public and private sector, international institutions, NGOs and young urban citizens. For this purpose, the Glocal Forum has been bringing together hundreds of youth from Serbia, Kosovo and Bosnia and from more than 50 major cities worldwide...

Role within the project (max. 5 lines):

Glocal Forum Italy will facilitate the involvement of the five municipalities in the project: Venice, Lubljana, Budapest, Bratislava and Vienna; the involvement of local and international media including MTV Italy, will give visibility to the project through its broad network of contacts including cities, international institutions and NGOs. Finally, the Glocal Forum will follow up with the participants at the end of the Project.

2.

Name of organisation (in full, in the national language): **Associazione Culturale Ciclonauti**

Abbreviated name (if applicable):

Registered address (in full): **Via Giovannipoli 65 (building n. 6) 00145 Roma, Italy**

Legal registration number (if applicable): **Pk. 60137/2002/2,2002.04.08**

Legal status: **Associazione Culturale**

Website address: **www.ciclonauti.org**

VAT number (if applicable):- **C.F. 97405640588**

Activities and experience (in particular in the fields covered by the call for proposals) & general aims (max. 5 lines):

The main purpose of the Association Ciclonauti is to create a network between different stakeholders: the urban cyclist, the local municipality, and the movements to create a more cohesive force to better urban mobility and the environment. The Association has many activities such as repairing old bikes for reuse, which have an environmental component: It cooperated with local municipalities in Italy for a project titled "Domeniche Ecologiche" and is now planning "The Bicycle Mobility Forum."

Role within the project (max. 5 lines):

Association Ciclonauti will provide expertise and experience in cycling and the environment. It will facilitate the cycling component as well as the environmental training for the selected youth. Association Ciclonauti will also provide technical and logistics support for the project. It will be involved highly heavily in project preparation and the actual event.

9. Main actors for the implementation of the project:

In addition to the CV of the Project Contact Person / Manager, please provide CV of:

- the main actors for the implementation of the project (one CV per partner organization)
- any speaker, coordinator, trainer involved in the project

10. CALCULATION of the GRANT (see grid to be used on next page)

The grant is based on a fixed financial contribution per participant and information tool.

- **Data to be entered by the applicant:**

Events:

The applicant must introduce for each event:

- the names of the country and of the city where the event is taking place;
- the starting/ending dates of the event;
- the number of local and international participants taken into account for the calculation of the requested grant;

The maximum grant is for 400 participant/days.

Communication tools:

The applicant indicates by YES or by NO if he intends to develop one or more proposed tools among the three.

Beneficiaries may receive a lump sum for a maximum of 3 separate 'communication tools' (i.e. publication, DVD/CD-rom/Website). Accordingly the maximum grant under the heading 'information tools' is € 4.500.

- **Data calculated automatically:**

I. Events:

The following data will post itself automatically:

- the number of day(s) of the event⁶
- the total number of participants;
- the total number of participant/days;
- the flat rate(s) used (see table next page) for the local and international participant/days;
- the total amount of the 'event' heading of the grant.

II. Communication tools:

The following data will post itself automatically:

- the lump sum amount allocated for each communication tool;
- the maximum total amount of the 'communication tools' heading of the grant.

III. Calculated grant (Sum of I + II)

- the amount of the 'event' heading of the grant.
- the amount of the 'communication tools' heading of the grant.
- the amount of the grant

⁶ As a reminder, a day is taken into account if it includes at least 3 hours of activity (reception, meals or cocktail party excepted).

If the calculated grant (heading 'events' + heading 'communication tools' indicates a total amount of less than € 7.000 no grant will be awarded.

EVENTS													
Events				Number of participants			Number of days	Total participant/days			Flat rates		Total
Place		Starting date	Ending date	Local	International	Total		Local	International	Total	Local part.	International part.	
Country	City												
Italy	Venice	04.08.2008	04.08.2008	4	17	21	1	4	17	21	49,06	108,59	2 042,27
Italy	Venice	05.08.2008	05.08.2008	4	17	21	1	4	17	21	49,06	108,59	2 042,27
Italy	Venice	06.08.2008	06.08.2008	4	17	21	1	4	17	21	49,06	108,59	2 042,27
Italy	Venice	07.08.2008	07.08.2008	14	17	31	1	14	17	31	49,06	108,59	2 532,87
Italy	Venice	08.08.2008	08.08.2008	14	17	31	1	14	17	31	49,06	108,59	2 532,87
Slovenia	Ljubljana	14.08.2008	14.08.2008	14	17	31	1	14	17	31	41,26	91,33	2 130,25
Slovenia	Ljubljana	15.08.2008	15.08.2008	14	17	31	1	14	17	31	41,26	91,33	2 130,25
Hungary	Budapest	25.08.2008	25.08.2008	14	16	30	1	14	16	30	31,39	69,48	1 551,14
Hungary	Budapest	26.08.2008	26.08.2008	14	16	30	1	14	16	30	31,39	69,48	1 551,14
Slovakia	Bratislava	28.08.2008	28.08.2008	14	16	30	1	14	16	30	29,32	64,89	1 448,72
Slovakia	Bratislava	29.08.2008	29.08.2008	14	16	30	1	14	16	30	29,32	64,89	1 448,72
Austria	Vienna	31.08.2008	31.08.2008	14	17	31	1	14	17	31	60,81	134,60	3 139,54
Austria	Vienna	01.09.2008	01.09.2008	14	17	31	1	14	17	31	60,81	134,60	3 139,54
Austria	Vienna	02.09.2008	02.09.2008	14	17	31	1	14	17	31	60,81	134,60	3 139,54
						0	0	0	0	0	0,00	0,00	0,00
TOTAL				166	234	400		166	234	400			30 871,39

Important rules for filling in the calculator

1. Please fill in ALL fields. The blue fields are calculated automatically.
2. Dates should be entered in "DD/MM/YYYY" format.
3. The grant will cover a maximum of 400 participant/days, even if the real number of participant/days of your project is higher. For calculating your grant, please limit your request to 400 participant/days. If you enter a higher number, the calculation cannot be executed correctly. The applicant can choose freely on the basis of the available flat rates amongst all participant/days of their project, the 400 participant/days which will be taken into account for the grant calculation.

COMMUNICATION TOOLS		
Tools	YES / NO	Lump sum
Publication	Yes	1 500
DVD / CD-Rom	Yes	1 500
Website	Yes	1 500
TOTAL		4 500

CALCULATED MAXIMUM GRANT	
Events	30 871,39
Communication tools	4 500,00
Total	35 371,39

11. DECLARATION by the applicant:

I, the undersigned, hereby certify on my honour

- that I accept all of the conditions specified in the Europe for Citizens 2007-2013 Programme Guide and its annexes, including the general terms and conditions.
- that I allow the Education Audiovisual and Culture Executive Agency (EACEA) and European Commission to make available and to use all data provided in this form, for the purposes of managing the Europe for Citizens programme. The data, on paper or electronically, will always be used respecting the privacy of individual persons.
- that the information contained in this application under the Europe for Citizens 2007-2013 Programme Guide is true and accurate and I undertake to implement the project under my own responsibility.
- that I am not in any of the situations referred to in the chapter 'exclusion criteria' of the Programme Guide (see section 'General selection procedures' of part B 'Implementation of the Europe for citizens Programme').
- that my organisation has the necessary financial and operational capacity to carry out the event successfully.
- that with a view to auditing by the EACEA and European Commission or the Court of Auditors, I formally undertake to keep, during the entire lifetime of the agreement and for five years after its termination, the originals of the supporting documents concerning this action.
- that I undertake to publicise the fact that assistance has been received from the European Union.
- that in the event of my grant application being successful, I authorise the EACEA and European Commission to publish on its internet site or in any other appropriate medium:
 - The name and address of the beneficiary of the grant;
 - The title of the project supported;
 - The amount awarded;
 - The executive summary of the project's final report.
- that I have not received any other grants from the EACEA or any other European institution/body for the same activity;
- that I undertake to inform the EACEA of any other funding by stating the amount(s) obtained and the identity of the co-founder(s).

Person legally authorized to represent the applicant organization

Surname/forename: László János

Position or capacity within the applicant organization: president

Tel.: +36-30-964-6016

Fax:

E-mail: elnok@kerekparosklub.hu

Signature:

Date: 2008.02.15.

APPLICATION CHECKLIST For 'EVENT' Projects

	Document	Number of copies	Included in your file?
1	Official covering letter on Note head paper, submitting the request, dated and signed by the applicant	2 (1 original and 1 copy)	Yes
2	2008 official application form , dated and signed by the applicant accompanied by: - the CVs requested - the draft agenda for each event	2 (1 original and 1 copy)	Yes
3	Profit and loss account and a balance sheet (Assets and Liabilities) of the applicant for the last closed financial year , certified by the signature of the applicant	2 (1 original and 1 copy)	Yes
4	Bank Identification Form dated and signed by the account holder and certified by the bank (<u>seal and original signature</u>). N.B.: Ensure that the IBAN nr is indicated in a complete way	2 (1 original and 1 copy)	Yes
5	Legal Entity Form dated and signed by the applicant, accompanied by: - a copy of the resolution, the law, the decree or the decision creating the entity in question or, failing this, any other official document attesting the creation of the entity; - if applicable, a copy of the official VAT registration document if the VAT nr is not found on the official document mentioned above.	2 (1 original and 1 copy)	Yes
6	<i>If you request a EU grant higher than 25.000 euros,</i> "Financial Capacity Form" , dated and signed by the applicant;	2 (1 original and 1 copy)	Yes
7	Statutes of the applicant organisation or signed statement providing explanations if national regulation does not require the constitution of statutes.	2 (1 original and 1 copy)	Yes



To be completed by the applicant:

Name and address of the organisation to which the acknowledgement of receipt should be sent

Name: Hungarian Cyclists' Club

Address: Street: Pannónia 22.

Postcode: 1136

Town/city: Budapest

Country: Hungary

**"EUROPE FOR CITIZENS: PROMOTION OF ACTIVE EUROPEAN CITIZENSHIP "
SUPPORT FOR PROJECTS INITIATED BY CIVIL SOCIETY ORGANISATIONS**

ACKNOWLEDGEMENT OF RECEIPT

TO BE COMPLETED BY THE APPLICANT:

Title of the proposals / name of the applicant organisation:

Green Bikes for Peace/Hungarian Cyclists' Club

TO BE COMPLETED BY THE EXECUTIVE AGENCY:

Reference number **to be quoted in all correspondence**
(if the reference number is not stated, correspondence will be returned to the sender)

CSP-2008/ _____

Date of submission of the application (date of postmark or courier service stamp):

The result of the selection process will be posted on the following website:
http://eacea.ec.europa.eu/citizenship/index_en.htm